

# **MELBOURNE WINTER BASEBALL LEAGUE INC.**

(Incorporating Diamond Valley & Ringwood District Junior Leagues)

## **Player Code of Conduct**

The player code of conduct has been produced for all players participating in Senior and Junior State Championships.

A player's behavior will be closely observed by others, as he/she represents their club or league at special events. Any behavior that is unlawful or disrespectful to others is a slur on everyone associated with the team. Any serious breach of code or any behavior detrimental to the game of baseball must be reported to the Melbourne Winter Baseball League administrator.

If in the opinion of team officials, there is a serious breach of the Code of Conduct the player may be banned from the remainder of the tournament. The player's parents, and the League to be notified and the player may be sent home by the first available transport. Any additional expense incurred will be the responsibility of the player's parents.

## **Code of Conduct**

- **Compete by the competition conditions and rules**
- Verbal abuse against umpires, opposing players or fans will not be tolerated
- **Control your temper, no criticism by words or gesture**
- Abuse of equipment such as throwing helmets and bats will not be tolerated
- **Co-operate with the coach/s and team mates**
- Show respect for your opponents and their skills
- **Refrain from profanity at all times**
- Be friendly to all participants
- **The use or possession of any form of tobacco, tobacco products, illegal drugs, drug paraphernalia or alcohol of any description is banned.**
- The team officials shall have the right to conduct a search of a player's room, bag or personal belongings if he/she has a reasonable suspicion that a serious breach of the Code of Conduct has occurred. This must be conducted in the presence of the player and an independent witness.
- **Any activity likely to result in loss or willful damage to private property or to cause a disturbance will not be tolerated.**
- No jewelry (eg) earrings or studs will be allowed
- **Uniformity and sharpness in proper on-field dress is a must. This applies for practice sessions as well.**
- Personal hygiene is the player's responsibility. It is essential that showers be taken after each day.

**MELBOURNE WINTER BASEBALL LEAGUE INC.**

(Incorporating Diamond Valley & Ringwood District Junior Leagues)

**Player Code of Conduct Consent Form**

I (Print Name) \_\_\_\_\_

have read the 'Player Code of Conduct' and fully understand the Responsibilities and Conditions disclosed.

I will to the best of my ability, abide by the 'Player Code of Conduct'

Players Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parents or Guardians Name: \_\_\_\_\_

Parents or Guardians Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**To be handed to Team Manager prior to departure for Tournament**

NOTE: In cases where there are breaches of this 'Code of Conduct', any breaches will be reported to the MWBL Administrator. If the breach/s are found proven then the player/s may be referred to the Melbourne Winter Baseball League Executive or Tribunal for adjudication for any penalty.

**MELBOURNE WINTER BASEBALL LEAGUE INC.**

(Incorporating Diamond Valley & Ringwood District Junior Leagues)

**PLAYER INFORMATION SHEET**

**Player's Name:** \_\_\_\_\_

Will a parent or Guardian be present during the tournament Yes / No

Emergency contact name for the tournament \_\_\_\_\_

Emergency Contact Phone Number (mobile preferred) \_\_\_\_\_

**Medical Information**

Does the player have a current medical problem Yes / No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

Medicare Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Medication**

Does the player require medication over the weekend (eg) ventolin Yes / No

If yes, give instructions on use: \_\_\_\_\_

\_\_\_\_\_

Does the player have any food allergies Yes / No

If yes, to what food and treatment: \_\_\_\_\_

\_\_\_\_\_

**Other Concerns**

Is there anything the manager needs to know about the player when staying away from home.  
This information will be treated as confidential. (ie) Sleep walking, first time away.

\_\_\_\_\_

**Authority**

I, (name) \_\_\_\_\_ Parent/Guardian

of (player's name) \_\_\_\_\_

Authorize the coaching staff/manager, when I/we cannot be contacted, to administer any medical attention required by the above named player. I understand that any medical cost will be incurred by me.

Signature: \_\_\_\_\_

# **MELBOURNE WINTER BASEBALL LEAGUE INC.**

(Incorporating Diamond Valley & Ringwood District Junior Leagues)

## **Staff Duty Statements**

### **Field Manager/Coaches**

- **The field manager is responsible for the team preparation.**
- To select from a 'trailing' format a team of an appropriate number of players
- **Co-ordinate/participate in all selection processes.**
- Organize a suitable field for the selection process
- **To select suitable coaching staff that will be able to assist in the safe running of the team.**
- Inform players of the team at the time of the trial.  
It is recommended not to forward a letter of selection or non-selection
- **Assist with the supervision and smooth running of the team when the team has arrived at the place of accommodation.**
- Compliance with the Rules and Regulations of the tournament.
- **Duties include but are not limited to the following:**
  - \* Co-ordination of on field practice organization, plus implementation and supervision of selected drills and practice routines.
  - \* Co-ordinate/implement game plans and pre/post game preparations.
  - \* Co-ordinate game to game playing activities.
  - \* Responsible for disciplinary action for on field misconduct of coaching staff and players, report serious matters to the Melbourne Winter Baseball League Administrator.
  - \* Enforce the MWBL Player Code of Ethics
  - \* Enforce the team executive officer/manager and other support staff Code of Ethics
  - \* On field player and off field staff conduct is the responsibility of the field manager.
  - \* Present yourself and the team in a professional and positive image and manner at all times.
  - \* Assist the E.O./Manager by assigning players with equipment duties,etc.  
(transporting, carrying and packing up) as required.
  - \* Game day line-up and documentation management, posting and distribution

**Hold at a minimum a current Level 1 Coaching Accreditation or its equivalency**

# **MELBOURNE WINTER BASEBALL LEAGUE INC.**

(Incorporating Diamond Valley & Ringwood District Junior Leagues)

## **Staff Duty Statements**

### **Executive Officer/Manager**

- The executive Officer/Manager is responsible for all off field player and staff requirements. Travel, meals, daily schedule, accommodation, laundry (if required), ground transport, and Any reasonable individual player and coaching staff requirements.

### **Travel/Accommodation**

- All team travel and transport arrangements, including booking of reservations, check-in,
- ticketing, seating and baggage.
- Liaison with Motel, restaurant or any other person involved with providing services to the team. This includes managing the commercial arrangements for payments or billing of the team.

### **Schedule**

- Managing the daily schedule in consultation with the Field manager.
- Incidental team expenditure and financial management.

### **Game Day**

- Ensure adequate supplies of ice, food and water is available at grounds during games.
- Pre-game and post game activities to be confirmed in consultation with coaching staff (ie) pre game routine, etc.)

### **Laundry**

- Arrange facilities and provide assistance to wash team uniforms

### **Medical**

- Responsible for arranging and scheduling all medical needs of players and coaches and act as a contact point for players that require information regarding insurance matters whilst on the road.
- Ensure that any person injured receives suitable medical attention, including accompanying the injured to doctors, hospital, etc.

### **Conduct**

- Off field player conduct is the responsibility of the Executive Officer/Manager

### **Finances**

- Organize the budget for the team, including the cost of accommodation and include the cost the value for coaching staff. (Less any deposits that may have been paid on behalf of the coaching staff by the league.

# **MELBOURNE WINTER BASEBALL LEAGUE INC.**

(Incorporating Diamond Valley & Ringwood District Junior Leagues)

## **Coaches/E.O./Manager Code of Ethics**

The coaches/managers of a team may be the second most influential person in a player's life at this time. Coaches through their own behavior (on and off the field) have an enormous impact on the development of players especially junior players.

In establishing a solid foundation of character building with players, the key responsibility of any coach is to lead by example. This holds true at all levels of development.

The responsibilities and duties of a coach are not simple and should be dealt with in a professional manner.

For these reasons and many more the Melbourne Winter Baseball League has developed a 'Code of Ethics' for all coaches/managers participating in the Baseball Victoria endorsed and organized tournaments, development programs and special events.

- **These principals are considered practicable and are within the aims and objectives of the league. Provide supervision of the behavior of the team at all times.**
- Do not criticize players in front of spectators, parents and other teams.  
Review constructive criticism with a player in private or in the presence of the team.
- **Accept decisions of officials as being fair and called to the best of their ability. Do not abuse or ridicule officials nor allow the players to do so.**
- Develop team respect for opponents, spectators and officials. Do not criticize other teams, supporters or officials by words or gestures. Do not embarrass your opponents.
- **Encourage sportsmanlike behavior among the players.**
  
- Set a good example in personal appearance and behavior.
  
- **Ensure whenever possible all players have an equal time on the field. Avoid overplaying the more talented players – the average players need and deserve equal field time.**
- Place the welfare and development of the individual above a winning or losing record.
  
- **Encourage your team to hustle on and off the playing field at all times.**
  
- Do not use any form of tobacco or alcohol of any description on the field, in the dugouts, bullpens while in uniform.
- **Whenever possible provide assistance with coaching expertise and knowledge to the development of the team and players.**
- Abide by the tournament Rules and Regulations established by Baseball Victoria and the MWBL.
  
- **Be aware of any player with medical problems.**
  
- Enforce the Melbourne Winter Baseball League Player Code of Conduct.

NOTE: In cases where there are breaches of this 'Code of Conduct', any breaches will be reported to the MWBL Administrator. If the breach/s are found proven then the player/s may be referred to the Melbourne Winter Baseball League Executive or Tribunal for adjudication of any penalty.

**MELBOURNE WINTER BASEBALL LEAGUE INC.**

(Incorporating Diamond Valley & Ringwood District Junior Leagues)

**Coaches / E.O./Manager / Support Staff - Code of Ethics**

I have been provided with a copy of the Melbourne Winter Baseball League Coaches/Executive Officer/Support Staff 'Code of Ethics', and I am aware of and fully understand the responsibilities and conditions disclosed. I acknowledge that I am bound by that code, and in cases where there are breaches of the 'Code of Conduct', the breaches will be reported to the Melbourne Winter Baseball League Administrator. If the breach/es are found to be proved then that person will be referred to the Melbourne Winter Baseball League Executive for adjudication of any penalty.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**To be Handed to the team E.O. /manager prior to departure for the tournament**